

Ross Valley Fire Department  
Fire Board Meeting  
October 10, 2018

Board Members present: Shortall, Finn, Reed, Lacques, Brekhus, Greene, Brown  
Board Member absent: Kuhl

Open time: no public addressed the board

Board and staff requests: no items

Consent: M/S Greene/Lacques to approve as presented. All ayes.

Authorize Fire Chief to enter into an agreement with Citygate Associates, LLC to complete a Standards of Cover Study for Ross Valley Fire Department. Chief Weber presented the staff report. Explained how the Standards of Cover document data is utilized for decision making for the Department. The Standards of Cover reviews response data, station locations, staffing, and response criteria. Member Greene asked about cost recovery for false calls and if it is something the Department can utilize. Chief Weber explained that in the Fee Schedule that was adopted by the Board there are fees that can possibly be charged for habitual false calls.

Member Lacques asked why Department staff could not do the Standards of Cover report. Chief Weber responded that the benefits of utilizing an outside firm with the expertise to perform these studies is that the report is an independent review of the data.

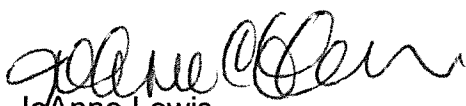
Discussion regarding what data the firm would be reviewing. It will be all of the response data for RVFD. This would include mutual aid response to our jurisdiction from neighboring agencies. The report will take approximately five to six months to complete. Once it is completed the report will be presented to the Board.

M/S Greene/Reed to authorize Fire Chief to enter into an agreement with Citygate Associates for the Standards of Cover Study. All ayes.

Chief Weber then updated the Board on the response to the Camp Fire in Butte County and the structure fire in Sleepy Hollow last night.

Next meeting will be on Wednesday, January 9<sup>th</sup>, 2019.

Minutes respectfully submitted,

  
JoAnne Lewis  
Administrative Assistant

AGENDA ITEM # 4D  
Date 11/9/19